

# Progressing Placements Through the Placement Module for ACS Staff



A learning program for **staff in a variety of roles that utilize (or supervise the use of) the CONNECTIONS Placement Module, including CPS supervisors and managers in the Division of Child Protection, Child and Family Specialists in the Division of Child Protection and at the Children's Center, staff in the Office of Placement Administration, Children's Center Intake and Case Management staff, and the Division of Youth and Family Justice's Close to Home intake team.**

## ABOUT

This eLearning program describes the purpose and benefits of the CONNECTIONS Placement Module. During the training, learners will be educated on how to initiate a placement request, enter a level of care assessment, conduct a placement search, and execute a placement referral. The training also details the foster care placement process from start to finish and the role each division plays in the process.

## BENEFITS

Learners will:

- Be able to navigate the Placement Module.
- Learn when the Placement Module is used.
- Enter essential information to initiate a placement request.
- Complete a placement evaluation and enter a level of care assessment in the module.
- Conduct a placement search and execute a placement referral.

## COMPONENTS

Once enrolled in the course, learners will complete:



An online pre-test



A one-hour eLearning course



An online post-test



Completion of all components is necessary to receive a Certificate of Completion.

## PREREQUISITES

There are no prerequisites for this course.

## CONTINUING EDUCATION UNITS

There are no CEUs associated with this course.

## REGISTRATION

Register for this course by logging in to [Cornerstone](#), browse for the course name and complete all information. For more information about the ACS Workforce Institute, please contact the Help Desk at [Wihelpdesk@acs.nyc.gov](mailto:Wihelpdesk@acs.nyc.gov) or call (212) 748-1898.

## ABOUT ACS WORKFORCE INSTITUTE

The ACS Workforce Institute (WI) is a state-of-the-art professional development institute that supports child welfare and juvenile justice direct service staff and strengthens their skills as they support and strengthen New York City's families and children. Through partnership with the City University of New York (School of Professional Studies and the Hunter College Silberman School of Social Work), the ACS Workforce Institute offers professional learning initiatives that move beyond the classroom to enhance skill development for new and seasoned ACS and provider agency staff.

Visit our website at [www.nycacstraining.org](http://www.nycacstraining.org)

