

# Initiating a Placement Request in the Placement Module for ACS Staff



A learning program for **staff working in Emergency Children's Services or the Office of Special Investigations who initiate placements, as well as all Child Protective Specialists.**

## ABOUT

This eLearning program describes the purpose and benefits of the Placement Module in the CONNECTIONS system. The training provides an overview of how ACS teams collaborate to ensure a child's strengths and needs inform the search for possible foster care placement resources. Additionally, the training illustrates how the information entered during placement serves as a foundation for finding the best match.

## BENEFITS

Learners will:

- Be able to navigate the CONNECTIONS Placement Module.
- Understand how to enter essential information to initiate a placement request.
- Learn when to use the CONNECTIONS Placement Module.

## COMPONENTS

Once enrolled in the course, learners will complete:



A 30-minute eLearning course.



Completion of all components is necessary to receive a Certificate of Completion.

## PREREQUISITES

There are no prerequisites for this course.

## CONTINUING EDUCATION UNITS

There are no CEUs associated with this course.

## REGISTRATION

Register for this course by logging in to [Cornerstone](#), browse for the course name and complete all information. For more information about the ACS Workforce Institute, please contact the Help Desk at [Wihelpdesk@acs.nyc.gov](mailto:Wihelpdesk@acs.nyc.gov) or call (212) 748-1898.

## ABOUT ACS WORKFORCE INSTITUTE

The ACS Workforce Institute (WI) is a state-of-the-art professional development institute that supports child welfare and juvenile justice direct service staff and strengthens their skills as they support and strengthen New York City's families and children. Through partnership with the City University of New York (School of Professional Studies and the Hunter College Silberman School of Social Work), the ACS Workforce Institute offers professional learning initiatives that move beyond the classroom to enhance skill development for new and seasoned ACS and provider agency staff.

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